

**BOARD OF FINANCE  
SALEM, CONNECTICUT  
MEETING MINUTES  
APRIL 09, 2015**

**PRESENT**

TJ Butcher  
George Householder  
David Kennedy  
Janet Griggs  
Carol Eckart  
Hernan Salas, Alt

**ABSENT**

John Dolan, Alt  
Robert Sartori  
Jenifer Lee, Alt

**GUESTS**

**CALLED TO ORDER**

TJ Butcher called the meeting to order 7:00 pm

**RECOGNITION OF VISITORS**

None

**SEAT ALTERNATE IF NEEDED**

M/S/C – Householder/Kennedy to seat Salas as a full Board member in place of Sartori

**Vote: Approved Unanimously**

**COMMUNICATIONS**

None

**ADDITIONS TO AGENDA**

Add - #7 – Discussion on questions to be added to the voting ballot

**AGENDA,**

**1. APPROVE MEETING MINUTES MARCH 26, 2015 REGULAR MEETING**

M/S/C-Householder/ Griggs - to approve the March 26, 2015 meeting minutes as submitted

**Vote: Approved Unanimously**

## **2. TREASURER'S REPORT**

Pam Henry presented the treasurer's report (See File Copy). Householder questioned if the reports could contain detailed information on the Unassigned Fund Balance. Henry will check with Cheryl Miller about getting more detail on the reports. Householder questioned why the Assessor is over budget. Kevin Lyden stated that it is due to legal fees and he stated the budget can be adjusted now that he has the addition funds in his budget to cover the legal fees. Henry stated that additional check was received on 3/31/15 from the Mashantucket Pequot Tribe in the amount of \$7,200.00.

### **A. REVENUE RECEIPTS**

### **B. GENERAL FUND BALANCE SHEET**

### **C. BUDGET VS. ACTUAL**

**M/S/C – Eckart/Salas to accept the Treasurer's reports as presented.**

**Vote: Approved unanimously**

## **3. PUBLIC COMMENTS**

None

## **4. SELECTMAN'S REPORT**

Kevin Lyden presented the Selectman's report. Lyden handed out the Salem Town Brochure which was completed by EDC (See File Copy). Lyden stated that the Salem Road Race will be held on April 11, 2015. He also stated that there is no age limit or restrictions to enter the race. Lyden notified the Board that the town will receive a check in the amount of \$4,295.00, in July, for equity distribution; which will be applied to the General Fund. Lyden stated the Governor said Salem will qualify for federal aid for the blizzard. Lyden told the Board that Salem has filed paperwork to get 75% reimbursement from the cost of the blizzard; which was \$46,497.00. Lyden said the Salem Bulky Waste Day is May 16<sup>th</sup>, 17<sup>th</sup>, and 20<sup>th</sup>. Lyden stated that the Board of Selectman voted to extend Gary Alligood contract for an additional year with a 2% pay increase.

## **5. FINALIZE BUDGET FOR TOWN MEETING**

The Board reviewed and discussed the budget. The BOF requested some changes to the layout of the 10 year capital plan (See File Copy). Householder read the questions from the Public Hearing held on April 08, 2015.

**M/S/C – Householder/Kennedy to remove line 28A, \$9,617.00, from the 2015/2016 Capital Plan and adjust the Capital Total to \$1,235,812.00.**

**Vote: Approved unanimously**

**M/S/C – Householder/Kennedy to send the proposed budget request to the annual meeting with the General Government total of \$3,621,087.00, BOE total of \$10,645,000.00 and Capital total of \$1,235,812.00 for a budget total of \$15,501,899.00.**

**Vote: Approved unanimously**

**6. DISCUSSION/ACTION ADDITIONAL APPROPRIATION – PUBLIC WORKS  
SNOW REMOVAL SUPPLIES \$28,000.00 5-310-441**

Lyden stated that the Board of Selectman has endorsed the addition appropriation of \$28,000.00 to line item number 5-310-441, for Public Works Snow Removal Supplies (See File Copy).

**M/S/C – Householder/ Salas to increase line item # 5-310-441, Public Works Snow Removal Supplies, in the amount of \$28,000.00 from Unassigned Fund Balance.**

**Vote: Approved unanimously**

**7. DISCUSSION ON QUESTIONS TO BE ADDED TO THE VOTING BALLOT**

**M/S/C – Eckart/Griggs to give Householder the authority to write the questions for review/feedback by the Board and submit questions to the registrar of voters**

**Vote: Approved unanimously**

**M/S/C-Kennedy/Salas- to adjourn at 8:23pm.**

**Vote: Approved unanimously**

**Respectfully Submitted  
Cindy Noe,  
Recording Secretary**